



City of Upland
Public Works Department
Engineering Division
1370 N. Benson Avenue
Upland, CA 91786
(909) 291-2930

MEMORANDUM

TO: All Bidders
FROM: City of Upland, Engineering Division
SUBJECT: Clarification for Bid No. 2020-06
PROJECT: Replacement of 7.5 MG Reservoir and Water Improvements, 17th Street & Benson Avenue
DATE: Sept. 17, 2020

The following items are responses to various Contractors' Request for Information (Bid RFI) and/or clarifications regarding the subject bid. These responses are meant to clarify the intent of bid documents only, and do not in themselves modify the contract documents. Addendums only shall modify the contract sum and/or contract time.

1. Do we submit form #3 if we are not listing a DBE Sub?
Form 4500-3 is intended to capture the DBE subcontractor's description of work to be performed and the price of the work submitted to the prime contractor. The City being the Financial Assistance Agreement Recipient must require the prime contractor to have its DBE subcontractor complete this form and include all completed forms in the prime contractor's bid or proposal package. If the prime contractor is not listing a DBE sub, subcontractor information is not applicable and therefore, not needed as part of the packet.
2. Do we fill out anything on form #4 if we don't submit form #3 and don't list any DBE Sub?
Form 4500-4 is intended to capture the prime contractor's actual and/or anticipated use of identified DBE subcontractors and the estimated dollar amount of each subcontract. The City being the Financial Assistance Agreement Recipient must require the prime contractor to complete this form and include it in the bid or proposal package. Since it is required of the prime contractor to fill the form, regardless of DBE sub consultant participation, it is still required as part of the bid package.

3. Are we required to submit the entire Good Faith Effort with the bid documents?

The Good Faith Effort (GFE) Documentation for the project may be submitted to the City up to 24 hours after the bid opening date.